

RISK ASSESSMENT



Educational Setting	Gunthorpe Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)
Completed by & Date	July 2020
Review Date	18 th September 2020 2 nd October 2020 16 th October 2020 6 th November 2020 3 rd January 2021

What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
Prevention	Staff and children by transmission	<ol style="list-style-type: none"> 1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school- Isolation rooms allocated in CB office KS2 and the nurture room for KS1/EYFS. PPE available for staff to wear and use inside the rooms. 2. Clean hands more often than usual- hand sanitiser units installed throughout school, sufficient stocks of soap, paper towels and hand sanitiser for all year bubbles and toilets. 3. Good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach-there are sufficient stocks of tissues and disposal bins available for all classrooms. 	<p>All staff to be briefed on expectations of Risk Assessment, behaviour and cleaning on September 3rd/4th 2020.</p> <p>Risk Assessment updates sent to staff/Governors on a regular basis for review and discussion.</p> <p>Staff to be reminded of RA expectations during 4th January training day and 5th January start of term.</p>	SLT and Site Manager	Ongoing	

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		4. Introduce enhanced cleaning, including cleaning frequently touched surfaces touched surfaces often, using standard products such as detergents and bleach -all rooms to be equipped with cleaning equipment so Teachers and TA's can clean regularly throughout the day. 5. minimise contact between individuals and maintain social distancing wherever possible 6. where necessary, wear appropriate personal protective equipment (PPE)	All staff to wear visors in class and around school. Windows to be opened throughout the day to allow for the appropriate ventilation.		January 2021 ongoing	
Response to any infection		7. engage with the NHS Test and Trace process 8. manage confirmed cases of coronavirus (COVID-19) amongst the school community 9. contain any outbreak by following local health protection team advice	<ul style="list-style-type: none"> Ensure all staff are aware and know when and how to use the NHS Test and Trace Process. Reminders to all staff on September training days 3rd/4th September. NHS App guide for parents sent via parent pay to support T&T 29.9.20 Positive Case checklist for leaders & office distributed. 	SLT	Ongoing	
Contingency planning for a further outbreak	Staff and children	<ul style="list-style-type: none"> In the event of a local outbreak, the PHE health protection team or local authority may advise a school or number of schools to close temporarily to help control 	<ul style="list-style-type: none"> If the school was to close, online learning would continue to take place for all pupils. 	Staff	January 2021 & ongoing	

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		transmission. Schools will need a contingency plan for this eventuality.	<ul style="list-style-type: none"> • Lockdown 5th January 2021 announced. • School open for Critical Worker and Vulnerable pupils only. 50% pupil capacity per classroom for pupils/adults. • Staff rota to support Government 'stay at home' agenda. 			
Social Distancing in school	Staff and children	<ul style="list-style-type: none"> • Minimise contact between individuals and maintain social distancing wherever possible • The overarching principle to apply is reducing the number of contacts between children and staff. This can be achieved through keeping groups separate (in 'bubbles') and through maintaining distance between individuals. • Face to face meetings in school stopped from 5th November 2020 (lockdown) and continued from January 2021. This includes external visitors not coming into school unless emergency contractors needed. 	<ul style="list-style-type: none"> • Year group bubbles. • Staggered start, finish, break and lunch times. • 8:45am-3:05pm Red and Blue house • 8:55am-3:15am- Green and yellow house. • Where possible children to remain seated 1m apart near the same children for every lesson Y2-Y6. • Bubbles in EYFS and Year 1 will work as an Early Years approach and the children will share some learning resources. • Children in EYFS and Year 1 	SLT	Sept 20 & ongoing	

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			<p>will sit on the carpet 1m apart.</p> <ul style="list-style-type: none"> • Teacher 'work zone' at the front of each class. Boxing guidance to be outlined again in classes. • Teacher to ensure minimal face to face contact with pupils. • Identify zones for each year group bubble to have on the playground/field. • Toilets-one at a time for staff and children, in allocated toilet block. Cones to be used for staff and year group signs for pupils in KS2 e.g. two toilets labeled Y5 and two Y6. • Individual pupil packs for personal equipment allocated for every child. • Bubbles use one-way system around school if movement is required. • Assemblies will take place over zoom, so that all 			

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			<p>bubbles can stay in their classroom.</p> <ul style="list-style-type: none"> • Ensure PPA/leader cover teachers maintain the 2m distance in all classes, as they are working across bubbles. • Staff movement around school should only be for 'essential travel'. • Teachers PPA time – must be sat over a 2m distance in a well ventilated room. • Staff to remain 2m apart at all times. 			
Cleaning		<ul style="list-style-type: none"> • The school should consult with their cleaning contractor or their in-house cleaning team to arrange a deep clean may be appropriate before staff and pupils return to school. • More frequent cleaning procedures should be in place across the site, particularly in communal areas and at touch points including: <ul style="list-style-type: none"> ○ Taps and washing facilities, ○ Toilet flush and seats, ○ Door handles and push plates, 	<ul style="list-style-type: none"> • If you have been informed that someone has tested positive with covid-19 then any area/room they have accessed should be secured for 72 hours, then undergo a thorough clean. • Ensure the COSHH risk assessment for cleaning/caretaker activities has identified the correct process and PPE to be worn. 	Site Manager and staff	Ongoing & regularly reviewed.	

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		<ul style="list-style-type: none"> ○ Handrails on staircases and corridors, ○ Lift and hoist controls, ○ Machinery and equipment controls, ○ All areas used for eating must be thoroughly cleaned at the end of each break, including chairs, door handles, vending machines and payment devices, ○ Telephone equipment, ○ Keyboards, photocopiers and other office equipment, classroom desks and chairs. 	<ul style="list-style-type: none"> ● Consider whether any outdoor play equipment should be used and if so ensure pupils wash their hands afterwards. ● All staff to have cleaning equipment to enable them to regularly clean and wipe down surfaces, keyboards, monitors and door handles. ● Staffroom to be cleaned throughout lunch time. ● Photocopier in ICT suite to be cleaned throughout the school day. ● All outdoor play equipment will be cordoned off and not played on at all. ● All PE equipment needs cleaning in between lessons. ● More regular cleaning of toilets throughout the school day. This will be carried out by staff and cleaning staff. 			

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			<ul style="list-style-type: none"> • Encourage children to take home their own lunch rubbish, where possible. • Routine handwashing for pupils and staff on arrival to school, departing, between activities and before and after every break and lunchtime. 			
Lunchtime Catering facilities	Staff and children	<ul style="list-style-type: none"> • Consideration should be made for food service and how this will be managed and how social distancing can be achieved in the school kitchen and dining areas <ul style="list-style-type: none"> ○ Serving food ○ Queuing ○ Different lunch periods <p>Updated seating plans for the lunch hall to tie in with seating plans from classrooms rather than children sitting in year group bubbles. This will support the Test & Trace process 22.9.20</p>	<ul style="list-style-type: none"> • All children in Key Stage 1, and FSM children to be offered a hot school meal. • All children to sit in the hall to eat their lunch, remaining in their year group bubble. • The rest of the pupils to bring in packed lunch. • Middays to wear gloves and a disposable apron at all times. • Middays to wipe tables down before their class have lunch, and after lunch, whether that be in their classroom or in the hall. • Children to line up one meter apart to collect meals from 	SLT	Sept 20	

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			<p>the hatch. 1m distance markers on the floor outside the hatch as visual reminder for children.</p> <ul style="list-style-type: none"> Overspill area for those children who have not finished eating. <p>EYFS- 11:30am – small hall 12:00- 12:20 playtime in zoned area Year 1 – 11:40am – large hall 12:05- 12:30 playtime in zoned area Year 2 12:00- small hall 12:25- 12:50 playtime in zones area Year 3- 12:05pm large hall 12:30- 12:55 playtime in zones area Year 4 12:30pm small hall 12:05- 12:30- Playtime in zones areas- collect from hall back to class Year 5 -12:30pm large hall 12:05- 12:30- playtime in zones areas- collect from hall back to class Year 6-12:55pm large hall</p>			

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			<p>12:30 – 12:55 playtime in zones areas- collect from hall back to class</p> <ul style="list-style-type: none"> • 			
Fire Safety	Staff and children	<ul style="list-style-type: none"> • Personal Emergency Evacuation Plans (PEEPs) must continue to be in place for those staff that continue to work in the school and any pupils that access the school site, which should include lifts. • Ensure all emergency escape routes / doors are fully operational and kept clear. • Reminders to staff and pupils that if the fire alarm is activated that they must still keep 2m distancing when at the evacuation point. 	<ul style="list-style-type: none"> • Review Fire Safety Policy with regards evacuation areas and how this can be achieved with whole school. • Ensure evacuation procedure is practiced regularly. 	Site Manager	Sept 20 onwards.	
Access/Egress of school building	Staff and children	<ul style="list-style-type: none"> • One-way traffic through external doors to avoid face to face passing to be clearly marked, consider use of markings. • Where possible, these can be propped open to reduce the need for touch (fire protection measures must be adhered to). • Wipes and sanitiser available at both sides of doors. • Increased cleaning of handles and touch plates. • Allocated drop off and collection times 	<ul style="list-style-type: none"> • 8:45am-3:05pm Red and Blue house • 8.55pam-3:15am- Green and yellow house. • Priority must be given to disabled users and those identified as having health related issues- office entrance. • Provide relevant guidance to parents on drop off and pick up arrangements. 	SLT	Sept 20 onwards.	

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		<ul style="list-style-type: none"> Parent reminder not to talk to staff on the playground 6.11.20 	<ul style="list-style-type: none"> Y5&6 to be lined up and brought off the playground one-year group at a time. Parents to wear masks when entering the school grounds from January 2021. 			
First Aid	Staff and children	<ul style="list-style-type: none"> Where there may be limited staff, the requirement to provide suitable first aid cover to all staff and students has been assessed with suitable first aid or paediatric first aid provided. Access to first aid facilities is maintained and the school suitably stocked with first aid sundries. Staff or pupils with medical needs have been assessed and relevant consents are in place. Staff have been trained in the use of medications and increased level of control applied, to include the use of PPE if required. Review of the First Aid policy to include consideration of the risk of infection of covid-19. 	<ul style="list-style-type: none"> First Aid and Pediatrician First Aid training- 1st and 2nd September. Please see below for list. Those staff administering first aid should wear gloves. Those staff administering first aid to a child/adult showing signs of Covid 19 must wear PPE. 	SLT and staff	Sept 20	
Waste	Staff	<ul style="list-style-type: none"> Relocate waste bins to key strategic positions both in school buildings and in external areas that are in use in order that waste materials can be managed safely Bins should be emptied daily. 	<ul style="list-style-type: none"> Staff to ensure they wear protective gloves and or wash hands immediately after carrying out this activity. 	Site Manager	July 20	

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Break/Lunch times	Staff and children	<ul style="list-style-type: none"> The school will stagger breaks/lunchtimes to achieve the social distancing. 	<ul style="list-style-type: none"> Timetable for each bubble created to refrain from interaction with other bubbles. Zones created on the playground/field for bubbles to use. Children to use their designated toilet over break and lunchtime. <p><u>Break time</u></p> <p>Year 4 and 6 10:40am-10:55am Year 3 and 5 10:15am-10:30am</p> <p>Year 1 10:15am – 10:30am Year 2 10:15am- 10:30am</p> <ul style="list-style-type: none"> Staff to use the staffroom and sensory garden over lunchtime. Each bubble to have their own play equipment and this is to be washed after each lunch. 	SLT	July 20	

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Staff/Pupils within the shielded group		<ul style="list-style-type: none"> Any member of staff or pupil that is within the Clinically extremely vulnerable group must have a risk assessment undertaken that includes how social distancing will be maintained in a Covid-19 safe workplace. Staff/pupils that meet the criteria as clinically vulnerable people e.g. diabetics, those who are pregnant, should have a risk assessment completed to identify any suitable control measures that must be in place before returning to work/school. 	<ul style="list-style-type: none"> Risk assessments completed for those shielding staff/pupils that are returning to school in September 2020. Updated Risk Assessments for CEV and CV staff in school from 5th November 2020 and again from January 2021. 	Deputy Headteacher & Deputy SENCo	Sept 20	
Contractors		<ul style="list-style-type: none"> All contractors must provide a suitable and sufficient risk assessment for the activities they carry out which must include covid-19. All planned/reactive maintenance to be carried out during out of hours unless seen as an emergency. 	<ul style="list-style-type: none"> Contractors to wear PPE. Contractors to complete a COVID 19 Self Declaration Form prior to entry to the building. 	Site Manager & Office Staff	July 20	
Property Compliance		<ul style="list-style-type: none"> The school has ensured that relevant property statutory compliance checks have been completed and records updated. Daily and weekly checks have been reinstated and pre-opening checklist completed. 	<ul style="list-style-type: none"> All serious property concerns have been raised with the schools Property Management Adviser and appropriate steps are in place 	Site Manager	Ongoing	

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			to ensure the safety of all building occupants.			
Hygiene		<ul style="list-style-type: none"> The school has a suitable supply of soap and access to warm water for washing hands. Appropriate controls are in place to ensure the suitable sanitisation of pupil's hands following breaks, before meals and following the use of toilets. Posters to remind children when to wash their hands to be referred regularly. Additional soap dispensers purchased to attach to walls outside each classroom to enable pupils to use before entering class after break/lunch. Posters in staff toilets as reminders of the hygiene rules in school. Staff toilets – a cone to be placed outside the door to enable others to see when it's occupied. One staff member allowed at a time. 	<ul style="list-style-type: none"> Bubble curriculum timetables to include handwashing times/good hygiene procedures. Soap and water used and a controlled amount of hand sanitizer. Catch it, bin it, kill it messages communicated and advocated throughout the school to all bubbles. Pupil's desks to be forward facing towards teachers 'work zone. KS2 pupils must avoid getting out of their seat unless necessary. PSHE lesson on hygiene the 1st day back and expectations set. Regular reminders from staff throughout the day. New fogging machine used on a rota basis to cover sanitise all classrooms/offices and communal areas around school. 	Site Manager and staff	Summer 20 onwards	

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Accident reporting Covid-19 incidents	Staff, children and families if risks are not minimised	<ul style="list-style-type: none"> The Health & Safety Executive have recently updated the Reporting of Injuries, Diseases and Dangerous Occurrences regulations (RIDDOR) to include the requirement to report possible or actual exposure to the Covid-19 virus as a result of, or in connection with, a work activity. For further advice and guidance, you should contact your competent Health & Safety Adviser. If a child shows any signs of Covid-19 they will be taken to the Nurture Room for isolation (KS1) or CB Office (KS2) and a parent/carer will be contacted for immediate collection- if room is in use for learning, it is to be immediately evacuated and in use for the isolating child. Child to be let out of nearest exit on collection. Ensure all staff and parents are clear about the process for reporting symptoms/ test results in a timely manner – Test and Trace procedures in place. 	<ul style="list-style-type: none"> A refresh of current procedures to be shared to all stakeholders 3rd/4th September. If a child needs to isolate at home while waiting for test and trace results, or if it is confirmed that they have a case, online learning must continue for that child. If the school was to shut due to a tightening of Lockdown rules, online learning would continue to take place for all pupils. Using the new fogging machine – clean classroom at break or lunchtime of the class where there is a suspected case. HT updating parents regularly using Dojo/Parent Pay. 	SLT	Sept 20 ongoing	
Administrative Staff		<ul style="list-style-type: none"> Administrative staff are able to share space. Reduce sharing of equipment. Not to use each other's telephones or computers. 	<ul style="list-style-type: none"> Rota for office staff from January 2021 lockdown 	Office Manager	Sept 20	

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		<ul style="list-style-type: none"> Sanitise station when leaving at the end of the day. Minimise contact with visitors. Use of glass screen. 				
Personal Protective Equipment		<ul style="list-style-type: none"> Personal Protective Equipment should not be used as an alternative to social distancing, except where there is no other practical solution. Where close proximity working (school Site Team) is required for longer than 15 minutes, assess the need to issue employees with appropriate Personal Protective Equipment. Re-usable PPE should be thoroughly cleaned after use and not shared between staff. 	Refresh training for all staff 1 st week back in September.	Site Manager	Sept 20	
Behaviour		<ul style="list-style-type: none"> Staff/Pupil behaviour and cooperation will be the key to implementing all of the controls. School will carry out inductions to inform staff and pupils of the changes. Encourage staff to cooperate with government plans for contact tracing. Share behaviour expectations and updated policy with staff, pupils and parents. 	<ul style="list-style-type: none"> Refresh procedures in place 3rd/4th September 2020. Refresh procedures on social distancing Jan 21 Positive and Needs work dojos to be added to all classes. 	SLT	Summer 20	

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School Staffroom		<ul style="list-style-type: none"> • Arrangements should be made to ensure the staffroom is not overcrowded and social distancing can be achieved e.g. stagger lunch times for staff. • Main staffroom for some year groups • Nurture Room for EYFS staff & SENCo • Assistant Head office for upper KS2 	<ul style="list-style-type: none"> • Staggered break and lunchtimes. • Staff can choose to use the staffroom or sensory garden at lunch time. • Sensory Garden to have PPE bin to enable staff to clean the tables. • Staff have a 15-minute slot in the staff room out of their 50-minute lunch break to enable all staff to heat up lunch/get drinks etc • Staff to bring own labelled mug and cutlery to school. • Hand sanitiser pump to be installed at entrance of staffroom. 	Site Manager & SLT	Summer 20	
Infection Control	Staff Pupils Handwashing	<ul style="list-style-type: none"> • Staff and pupils have access at all times to water and soap for hand washing. • Removal of shared items eg. utensils 			Ongoing	
Equality Impact Assessment	Staff & Pupils	<ul style="list-style-type: none"> • An equality impact assessment has been completed and can be found attached as an appendix. 			Sept 20	

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Lack of staff	Pupils	<ul style="list-style-type: none"> Assessment of availability of staff for all activities during the school day, including break and lunchtimes The extent to which existing planning, schemes of work will need to be adapted 	<ul style="list-style-type: none"> Updated cover timetable as often as needed. Phase Leaders to ensure class provision is suitable for pupils in their phases. Remote Education Policy in place from Autumn 2020 term. 	SLT & Phase Leaders.	Sept 20	
Increased risk of transmission	Staff and Pupils social distancing	<ul style="list-style-type: none"> Ensure availability of staff is adequate Ensure that social distancing measures can be maintained at all times Review activities that can be carried out The behaviour policy is reviewed to take into account COVID-19, to include exclusion for pupils who deliberately put others at risk (e.g. coughing, or spitting at others) and pupils who will not (as opposed to cannot) comply with social distancing. Pupils are prohibited from bringing any equipment into the school. They should be provided with all necessary equipment in school for the activities they are undertaking, with arrangements included in the planning for it to be sanitised daily. No equipment should be taken home. 	<p>How contacts are reduced will depend on the school's circumstances and will (as much as possible) include:</p> <ul style="list-style-type: none"> grouping children together avoiding contact between groups arranging classrooms with forward facing desks staff maintaining distance from pupils and other staff as much as possible Children to have their own equipment in a clear plastic wallet. Children to have their coat and lunch boxes in their lockers. House group lockers are put 	SLT and staff	Sept 20	

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		<ul style="list-style-type: none"> • Any book looks should be undertaken using BlueSky. • After school clubs using external providers have been temporarily stopped since 5th November 2020. • After school clubs postponed until further notice from January 2021 for any external provider. 	<p>next to each other to maintain social distancing when using lockers.</p> <ul style="list-style-type: none"> • PE equipment to be cleaned after every lesson. • Children only bring essential items from home. • Reading books and resources are to be used in a bubble. Washed and left for 48 before used in a different bubble. • Teachers are allowed to mark children's work inside their bubble. • SLT or Leaders book look-leave books to stand for 48 hours prior to book look. • Children to come to school wearing their PE kit on PE days. 			

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Dedicated school transport, including statutory provision		<p>It is important to consider:</p> <ul style="list-style-type: none"> • how pupils are grouped together on transport, where possible this should reflect the bubbles that are adopted within school • use of hand sanitiser upon boarding and/or disembarking • additional cleaning of vehicles • organised queuing and boarding where possible • distancing within vehicles wherever possible • the use of face coverings for children over the age of 11, where appropriate, for example, if they are likely to come into very close contact with people outside of their group or who they do not normally meet 			Ongoing.	
Learning outside the classroom (day trips, etc.)		<ul style="list-style-type: none"> • keeping children within their consistent group, and the COVID-secure measures in place at the destination • Schools should also make use of outdoor spaces in the local area to support delivery of the curriculum. 	For more information contact Stephen Brown (Outdoor Education Adviser)		Sept 20	
Extra-curricular activities (coaches, tutors, after school)		<ul style="list-style-type: none"> • Schools are able to work with external coaches, clubs and organisations for curricular and extra-curricular activities where they are satisfied that this is safe to do so. Schools should consider carefully how such arrangements can operate. 	<ul style="list-style-type: none"> • Ensure that they read and adhere to the GPS Risk Assessment. • Social distancing in place at all times. 		Sept 20	

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		<ul style="list-style-type: none"> Supply teachers, peripatetic teacher and sports coaches will return to work in school from September. 	<ul style="list-style-type: none"> Equipment is cleaned after each pupil lesson/extra-curricular activity. Complete a COVID 19 Self Declaration Form prior to entry to the building. Extra-curricular clubs will take place in year group bubbles, with the same adult each week. 			
Physical activity		<ul style="list-style-type: none"> Outdoor sports should be prioritised where possible, and large indoor spaces used where it is not, maximising distancing between pupils and paying scrupulous attention to cleaning and hygiene Pupils should be kept in consistent groups Sports equipment thoroughly cleaned between each use by different individual groups Contact sports to be avoided. 	For more information contact lan Roberts (Specialist Adviser - Physical Education and School Sport)		Summer 20	
Signage	Staff and children through transmission	<ul style="list-style-type: none"> One-way system signage throughout school. COVID reminders poster for staff in staffroom and toilets. COVID reminders and behaviour posters for children in all classrooms and key areas. 	<ul style="list-style-type: none"> COVID reminders for parents and carers at all entrances and exits. 	Site Manager	Sept 20	

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Music Lessons	Staff and children through transmission	<ul style="list-style-type: none"> No singing to take place inside the school building. Ensure opportunities for singing are planned in the school day. 		Teachers	July 20	
Breakfast Club	Staff and children through transmission	<ul style="list-style-type: none"> Year group bubbles to be maintained. Staff and children to maintained social distancing. 			Sept 20	

Useful Guidance

- Guidance for full opening: schools can be found [here](#)
- Managing school premises during the coronavirus (COVID-19) outbreak can be found [here](#)
- The Government Guidance for implementing protective measures in educational and childcare settings can be found [here](#)
- The NASUWT has also produced a useful checklist for reopening of schools which can be found [here](#).
- CLEAPSS [Guide to doing practical work in a partially reopened school Science](#)
- CLEAPSS [Guidance for science departments returning to school after an extended period of closure](#)
- Conducting a SEND risk assessment during the coronavirus outbreak guidance can be found [here](#)
- COVID-19: guidance on supporting children and young people's mental health and wellbeing can be found [here](#)
- Actions for early years and childcare providers during the coronavirus outbreak can be found [here](#)
- Coronavirus (COVID-19): implementing protective measures in education and childcare settings can be found [here](#)
- Safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) can be found [here](#)

General staff and pupil advice on limiting the spread of coronavirus in the Educational Setting

Government advice is clear PPE, including facemasks should be taken into account where employees could be put at risk. The use of such PPE does not replace or reduce the need to follow the government guidance in relation to hygiene practices

Frequently clean and disinfect objects and surfaces that are touched regularly, using your recommended cleaning products.

- Wash your hands with soap and water often – do this for at least 20 seconds.
- Use hand sanitiser gel if soap and water are not available.
- Staff and Pupils should wash their hands as soon as they get to school and when they arrive home, after they blow their nose, cough or sneeze, before they eat or handle food.
- Cover mouth and nose with a tissue or a sleeve (not hands) when you cough or sneeze.
- Put used tissues in the bin immediately and wash your hands afterwards.

Handwashing techniques advice can be found [here](#)

List of First Aiders in school

Name	Expiry Date	Qualification
Josh Peach	September 2023	Paediatric First Aid
Carolyn Rockliffe	September 2023	Paediatric First Aid
Donna White	September 2023	Paediatric First Aid
Andy Lemin	September 2023	Paediatric First Aid
Charlie Parnell	September 2023	Paediatric First Aid
Tracey Smith	September 2023	Paediatric First Aid
Mel Newberry	September 2023	Paediatric First Aid
Daniela Corrado	September 2023	Paediatric First Aid

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Rebecca Murphy	September 2023	Paediatric First Aid
Louise Smith	September 2023	Paediatric First Aid
Jackie McIntosh	September 2023	Paediatric First Aid
Pauline Duffy	September 2023	Paediatric First Aid

List of Fire Marshalls

Name	Expiry Date	Qualification
Andy Lemin	October 2023	
Janet Murphy	October 2023	
Tracey Smith	October 2023	
Emma Parbles	October 2023	
Carol Merritt	October 2023	