



**GUNTHORPE EXPLORERS OUT OF SCHOOL CLUB ADMISSION FORM (NORWOOD PRIMARY SCHOOL)**

Please complete all sides then sign the last page.

The Data Protection Act (1998) and the Education (School Records) Regulations (1989) protect this strictly confidential information, stored on the school’s student records database. The information on ethnic origin and first language is needed by the school and by Peterborough City Council (the Children’s Services Authority). This is to ensure that resources are made available when required and that the Education Service offers real equality of opportunity for all pupils.

The sections marked \* are non-compulsory. If supplied, this information will be shared with Peterborough City Council, the DfE, EFSA and other relevant bodies administering public funds.

- By signing this form, I/we give permission for the data to be shared as appropriate to enable: determination of the support available; verification of any entitlement to Free School Meals/Pupil Premium; prevention and detection of fraud in connection with any claims; periodic checks by the Education Welfare Benefit Service to confirm entitlement to education benefits.

Legal Surname .....  
(as it appears on child’s birth certificate)

Legal Forename .....  
(as it appears on child’s birth certificate)

Middle Name(s) .....

Preferred Forename ..... Gender.....Male / Female

Date of Birth .....

Home Address  
.....  
.....

Postcode.....

Home telephone number .....

In Local Authority Care **Yes/No** If Yes, Name of Care Authority .....

**Original birth certificate seen for photocopying** (Office use only)

**CONTACT INFORMATION**

Please provide details of three parents/guardians/contacts below and place them in the order you wish them to be contacted in an emergency.  
Please tell us if the information changes; we need to be able to contact you quickly if your child is ill.

**PRIORITY 1 CONTACT**

Title.....Surname.....Forename.....

Relationship to student ..... Parental responsibility YES / NO

\*Date of Birth..... \*NI Number .....

Home address  
.....  
.....

Postcode.....

Home telephone number ..... Mobile telephone number.....

Home email .....

Work address .....

Work Telephone number.....

**PRIORITY 2 CONTACT**

Title.....Surname.....Forename.....

Relationship to student ..... Parental responsibility YES / NO

\*Date of Birth..... \*NI Number .....

Home address .....  
.....

Postcode.....

Home telephone number ..... Mobile telephone number.....

Home email .....

Work address .....

Work Telephone number.....

**PRIORITY 3 CONTACT**

Title.....Surname.....Forename.....

Relationship to student ..... Parental responsibility YES / NO

\*Date of Birth..... \*NI Number .....

Home address .....

.....Postcode.....

Home telephone number ..... Mobile telephone number.....

Home email .....

Work address .....

Work Telephone number.....

**TAX FREE CHILDCARE ACCOUNT**

Do you intend to pay for any sessions with a Tas Free Childcare accout,?.....

**SESSION DETAILS - please indicate your preferred sessions**  
(this is for internal information only and not a commitment)

Regular sessions | Ad hoc sessions

Day/Session	Before School	After School
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

**MEDICAL DETAILS**

Doctor ..... Telephone number.....

Address .....

Please state any medical conditions of which you wish the school to be made aware, (e.g. asthma, epilepsy, allergies).....

Please state if your child has a medically diagnosed food allergy or intolerance.....

Does your child have any Special Needs Provision YES / NO

If YES \*SEN Support / \*EHCP \*Statement? (\*Please delete accordingly)

## PERSONAL INFORMATION

To help us and the local authority in monitoring equal opportunities you are asked to complete the following:

1. Country of birth .....Nationality.....
2. Family's Ethnic Origin. (Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, culture, ancestry or family history. Ethnic background is not the same as nationality or country of birth.)

White - British	
White - Irish	
White - Traveller of Irish Heritage	
White - Gypsy/Roma	
White - Any other White background	
Mixed - White and Black Caribbean	
Mixed - White and Black African	
Mixed - White and Asian	
Mixed - Any other mixed background	
Asian or Asian British - Indian	
Asian or Asian British - Pakistani	
Asian or Asian British - Bangladeshi	

Any other Asian background (This includes African Asian, Nepali, Sinhalese, Sri Lankan Tamil...)	
Black or Black British -Caribbean	
Black or Black British -African	
Any other Black background	
Chinese	
Any other ethnic group – please circle one. (This includes Afghan, Arab, Egyptian, Filipino, Iranian, Iraqi, Japanese, Korean, Kurdish, Latin American, Lebanese, Libyan, Malay, Mauritian, Moroccan, Polynesian, Thai, Vietnamese, Yemeni...)	
I do not wish an ethnic background to be recorded	

3. Date of arrival in UK (if relevant) .....
4. First language .....Other language(s).....
5. Religion .....
6. If there are any religious or cultural practices of which the school should be aware, please specify.  
.....
7. Please give the name, gender and date of birth of any other children in your family.
 

Name .....	Date of Birth .....	Male / Female
Name .....	Date of Birth .....	Male / Female
Name .....	Date of Birth .....	Male / Female

**Additional Collections**

If anyone other than the contact(s) above collects your child from Explorers Out of School Club please add their details below. For these additional persons, a password to collect the child is required.

Please inform the contact of this password \_\_\_\_\_

I certify that, to the best of my knowledge, the information on this form is correct.

Signature:.....Parent/Guardian

Date .....

**PARENTAL CONSENT**

I give my consent for photographs to be made of my child for use within school admin systems. This is for internal school use only.

**YES/NO**

I give consent for my child's photograph/video to be used/published in school-related materials. This single consent will apply to (but is not limited to): The school website, social media channels (Instagram), newsletters (digital and/or print), external publications or media where the school is featured (e.g The Peterborough Evening Telegraph or a local magazine).

**YES/NO**

I understand that in the unlikely event of an accident requiring hospital medical attention, the school will endeavour to contact me. However, should this prove unsuccessful I give my permission for a member of staff to take my child to hospital.

**YES/NO**

I give permission for basic First Aid to be carried out by a trained First Aider. This includes the use of plasters, if necessary.

**YES/NO**

I give permission for personal care routines to be carried out with my child in the case of wetting, soiling or vomiting.

**YES/NO**

I give my consent for photographs and video recordings to be made of my child to support teaching and learning. (e.g Google classroom). I understand that if the image can be viewed outside the school my child will not be named.

**YES/ NO**

I give my consent for my child to have his/her photograph taken by the school photographer.

**YES/NO**

These consents will apply for as long as your child attends Gunthorpe Primary School, plus 1 year. Consent can be withdrawn at any time by emailing [explorers@gunthorpe.peterborough.sch.uk](mailto:explorers@gunthorpe.peterborough.sch.uk)

Signed ..... Print Name:.....

Date:.....