



GROWING TOGETHER • POSITIVE ATTITUDE • SUCCESS IN ALL WE DO

Job Description – Maths Subject Leader

Post Holder: TLR2

Responsible to: The Headteacher

Responsible for: Leading Teaching and Learning in mathematics.

Core purpose of the Maths Subject Leader:

To provide professional leadership and management for mathematics in order to secure high quality teaching, effective use of resources and improved standards of learning and achievement for all learners.

In addition to the responsibilities of the class teacher as set out in the appropriate job description and the school teachers' pay and conditions documents, the subject leader will also undertake the following duties and responsibilities.

Teaching, learning and standards

- To provide effective leadership in mathematics.
- To evaluate the effectiveness of teaching and learning in mathematics and progress towards meeting agreed targets across the school.
- To secure, in collaboration with the Headteacher and SLT, high standards of teaching and learning in mathematics.

Leadership and co-ordination

- To assume the role of 'subject' consultant for colleagues.
- To demonstrate, by practical example if appropriate, effective ways of organising the teaching within mathematics.
- To inform parents/Governors if/when required regarding current thought and practice in mathematics.

- To assist the leadership team in ensuring the highest possible standards and quality of learning in mathematics using the school's Teaching and Learning Policy as one means to achieve this.

Supporting, guiding and motivating

- To take an active lead in relevant school and Trust based professional development.
- To take responsibility for informing colleagues of appropriate professional development activities, to take part and/or encourage others when appropriate, in consultation with the Headteacher.

Policy and direction

- To keep abreast of development in mathematics.
- To lead colleagues in formulation, review and evaluation of policy, in consultation with the Headteacher and SLT.
- To ensure that policy reflects current national and local initiatives.
- To carry out an annual review of mathematics following guidance issued.
- To establish and maintain a Subject Leader's file.

Resourcing

- To identify needs and to resource, in consultation with colleagues, mathematics within the limits of given budget.
- To requisition, in consultation with the Headteacher, such items necessary to ensure effective learning and teaching of mathematics.
- To be responsible for checking, storing and ensuring appropriate use of related resources.

Liaison

- To liaise, as/when necessary and reasonable, with colleagues at Gunthorpe School, linked secondary schools and with other primary schools within the Soke Education Trust in mathematics.

This school is committed to safeguarding and promoting the welfare of children and young people and requires all staff to share this commitment.